**MINUTES OF AGM HELD ON NOVEMBER 13th 2022 AT ROYAL RUSSELL SCHOOL**

1. **Welcomed - In Attendance**

Richard Deering (Chair & Minutes), Chris Hutchinson (Minutes), Ben Norbury, Flynn Le Brocq, Trixie Muirhead and Judith Dunworth.

1. **Apologies Received**

Hannah-Ruth Moore, Ophelia Gordon, Gillian Bibby, Graham Bass and Barry Nicholson.

1. The Minutes of the 2021 AGM were proposed by Trixie Muirhead, seconded by Chris Hutchinson and duly signed by Chair
2. Chair pointed out the recurring concern of the storage of trophies and Chris offered to help find a valuer and speed up the process of their sale. Concern was expressed by Chair of the time taken to understand and complete the requirements related to the Financial Report and Flynn suggested that he may know of a likely helper for this. The possibility of engaging a paid administrator was discussed again without conclusion.
3. The role of Membership needs redefining as the current concept is no longer valid within our practical and Constitutional structure. Chris and Flynn agreed to work together to redefine the membership according to Clause 9 of the Constitution and Chair would seek opinions from those involved with the festival. We are inclined towards modifying the voting rights to being solely executed by Trustees. Once concluded the Membership page on the website would be rewritten, and the Constitution modified.
4. Chair’s Report for 2021-2022 was proposed by Ben Norbury and seconded by Chris Hutchinson and the call for financial help and more Trustees was highlighted.
5. Financial Report was proposed by Chris Hutchinson, seconded by Ben Norbury and signed by Chair who agreed to submit to the auditors for signing off and lodging with the Charity Commissioners as soon as possible.
6. Flynn Le Brocq was elected as a Trustee. Ben Norbury was thanked for his valuable contribution to the Board over the past few years as he stood down. Ben will continue to support and work with us but his increased volunteer work in a previous position has resulted into not being able to contribute to CPAF work with the energy and commitment that he believed was required for Trusteeship. Under Clause 16 Chris Hutchinson stood down and sought re-election, which was approved by all.
7. The outline for the 2023 events, as detailed in Chair’s Report and on the website, was restated and entries were coming in. The entry deadline is November 27th and there was some concern expressed about lack of entries in certain disciplines, especially South Asian Music for a second year and South Asian Dance. South Asian arts has been one of our flagship endeavours and the lack of support within that area is now concerning so we need some specific expertise to understand why this is happening.
8. Croydon’s stewardship of the London Borough of Culture runs from April 2023 to March 2024 so our involvement can cover 2 years of festival. Flynn is a member of the Steering Group arranging these events and agreed to involve our performers as much as possible including performing slots within the opening weekend of events at Fairfield on April 1st and 2nd 2023. Ben’s interest in organising a symposium concerning Coleridge-Taylor was discussed to enhance our support of the composer’s work amongst our performers within this special year of opportunity.
9. The listed President and Vice-Presidents were endorsed for another year.
10. Matthews Hanton were approved for another year as auditors and our thanks for their valuable help in preparing the accounts this year was recorded.

There was no other business and the meeting concluded at 15.24 following thanks to Chris and his Royal Russell colleagues for their tireless and invaluable support and hospitality.